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# CIL & S106 2023, Full Proposal Part Two: Full Project Proposal Form

V1.00

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FOR OFFICE USE ONLY	ID No:	Eligible: Y / N / Not complete	
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## Before completing please complete Part One: Eligibility Form Section 1: Summary of the Proposal

1a. Name of Project:

NEW NOTICE BOARD

1b. Where do you plan to deliver your proposal: Area Committee (tick box)

<b>AC1</b>	Avonmouth & Lawrence Weston; Clifton, Clifton Down; Hotwells & Harbourside, Stoke Bishop; Westbury-on-Trym & Henleaze	
<b>AC2</b>	Bishopston & Ashley Down; Cotham; Horfield; Henbury & Brentry; Redland; Southmead	
<b>AC3</b>	Eastville; Frome Vale; Hillfields; Lockleaze	
<b>AC4</b>	Ashley; Central; Easton; Lawrence Hill; St George Central; St George Troopers Hill; St George West	
<b>AC5</b>	Bedminster; Brislington East; Brislington West; Knowle; Southville; Windmill Hill	X
<b>AC6</b>	Bishopsworth; Filwood; Hartcliffe & Withywood; Hengrove & Whitchurch; Stockwood	

1c. Ward and site(s): **BEDMINSTER, ASHTON VALE. ASHTON DRIVE BY SID'S SHOP.**

1d. Summarise the project you want to deliver: (50 words maximum)

We require a new aluminium notice board to replace an old wooden notice board that is rotting and is now unsuitable for use.  
The new notice board will have to be installed in position and we will require magnets to hold the community notices on the board.

1e: Fund Sources	How much are you seeking?	
CIL	£	
S106	£	
<b>Total:</b>	£	<b>1,000.00</b>

## Section 2. Your Project details:

**Section 2a. Name of your group or organisation:**

**ASHTON VALE TOGETHER**

**Section 2b. Your Organisation:**

Briefly describe your organisation's core purpose and activities  
(less than 100 words)

**We are a group of Ashton Vale residents who are doing their best to make the area a nicer/better place to live for all residents.  
We have put in 4 gardens to brighten up the area. 2 have also had benches installed to allow residents to sit down and rest or enjoy the flowers.  
We also do litter picks to tidy up the area.**

**Section 2c. Your Project:**

**To buy and install a new aluminium notice board. Also buying new magnets to hold the community notices to the notice board.**

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**2d(i): CIL-funded projects**

See Guidance (Section 3: CIL Criteria): this is the place to set out how your project meets the **technical criteria** for use of CIL funding (2di & 2dii). Then describe how your project will address the issues you've identified and/or what improvements it will deliver.

**How does your project support development by delivering:  
(500 words maximum)**

i. the provision, improvement, replacement, operation or maintenance of infrastructure:

**We want to replace the existing rotting and unusable wooden notice board with a new aluminium one.**

**And/Or:**

ii. address the demands that development places on the Area Committee area:

- Describe the demands placed by development that this project is addressing:
- What evidence of these demands is there? (Include any data evidence; local plans, surveys, Neighbourhood Development Plans)
- 

**We will still be able to keep local residents informed about any events etc that are happening in the area.**

iii. How will this project address the demands you've identified? What are the chief benefits that the project is designed to deliver?

**It will replace the existing rotting notice board.**

**2d(ii): S106-funded projects**

Insert the S106 reference code(s); amount; purpose and expiry date: (this will be used to check that your project meets the terms of the S106 Legal Agreement)

Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution

How does your project meet the purpose of the S106 fund(s) and how does it address local needs and priorities?

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**Section 2e. Describing Success:**

How can you demonstrate that your proposed project will address the demands and needs you've identified? How will you measure and demonstrate positive changes to the Area Committee and to local communities?

Propose **at least one** and **up to three** outcomes and associated measurable indicators (up to 3 per Outcome) to describe the improvements your project will make

Write no more than 25 words for each Outcome. Please use SMART Indicators and concrete proposals to evidence achievement. This will be followed up in Project Monitoring			
Outcome	Description	Indicator or Measure	Proposed evidence
<b>Outcome 1</b>			
<b>Outcome 2</b>			
<b>Outcome 3</b>			

### Section 3. Equalities, Inclusion and Public Sector Equality Duty

Both devolved Section 106 and CIL monies are the responsibility of Bristol City Council. Their use is covered by Bristol City Council's **Equality and Inclusion Policy and Strategy 2018–2023** and the **2010 Equality Act Public Sector Equality Duty** (see [Equalities policy - bristol.gov.uk](http://bristol.gov.uk/equalities-policy)).

All project proposals completing this proposal **MUST** attach a completed **Public Sector Equality Duty and Equalities Impact Assessment** to demonstrate how your project supports relevant elements of these policies.

Please tell us how your project has been designed to deliver positive impacts and mitigate any negative impacts on people with protected characteristics as set out in the 2010 Public Sector Equality Duty and identified Equalities communities within those protected characteristic categories.

See **Appendix 1** for the table template and see the Guidance for information about how to complete it.

**Your Full Proposal will not be considered for funding without a completed Public Sector Equality Duty and Equalities Impact Assessment.**

Section 3a. <b>Public Sector Equality Duty and Equalities Impact Assessment</b>	<b>Tick to confirm</b>
completed and attached	

#### Section 3b. **Equalities-led organisations:**

Tell us if at least half your organisation's board (trustees or directors) are:

	Y/N
Black, Asian and minority ethnic people	<b>NO</b>
LGBT people	<b>NO</b>

Disabled people	<b>NO</b>

**Section 3c. Disabled Access to Capital Projects:**

Please explain below how you will ensure that high quality access for Disabled people will be delivered by your project? Please note: your project will not be funded unless you can demonstrate how it will be fully accessible.

*200 words maximum*

**THE NOTICE BOARD WILL BE IN FULL VIEW OF EVERY RESIDENT OF ASHTON VALE NO MATTER WHAT ETHNICITY OR DISABILITY THEY HAVE.**

**Section 3d. Involving the community**

How have you already, and how will you, involve the wider community with your project, including Equalities communities and groups with Protected Characteristics under the 2010 Equality Act?

*100 words maximum*

**THE NOTICE BOARD WILL BE FOR ALL RESIDENTS.**

**Section 4. Project Delivery Details**

**Section 4a. Land/Resource ownership.** Please demonstrate your Project has permission to be delivered from any third-party owner of the land or resources it will impact on:

Land/Resource ownership			
Who owns the land or resources your project will impact on?	<b>Bristol City Council. Old Notice board already installed on this land.</b>		
Have you got their permission to deliver this project?	Yes	<input type="checkbox"/>	No
If "yes" please provide contact details	Name: Tel: Email:		
If "no" please state when you will know .			
	<b>Written confirmation of permission – please attach</b>		

**Section 4b. Delivery Track record:** what resources, skills, experience, knowledge, quality assurance processes and networks will your organisation use to successfully deliver the project? How will you deliver this project?

*200 words maximum*

**Once we have ordered and then received the new notice board, we will get a local builder to install the new notice board.**



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**Section 4c. Delivery timetable and key events/activities:**

Please complete the table below to set out the key actions and events which you will deliver to complete your project and the anticipated time scales.

<b>Month/Period/ Year:</b>	<b>03.2024</b>	<b>06.2024</b>	<b>12.2024</b>						
<b>Key Milestones:</b>	<b>GET FUNDING</b>	<b>BUY NEW BOARD</b>	<b>INSTALL BOARD</b>						

**Section 4d. Project Delivery Budget**

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Capital costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
<b>NOTICE BOARD</b>	<b>£1000.00</b>								
<b>A. Total Project Capital Totals</b>	<b>£1000.00</b>								
Revenue Costs		Funding sources							
Item of Expenditure	Full Cost	Amount of CIL requested	Amount of S106 requested*	Other funding – secured	Source of funding	Other funding – not secured	Source of Funding	When will this funding be secured?	Total Income
<b>B. Total Revenue Costs</b>									
<b>Combined Capital and Revenue Costs (A + B)</b>	<b>£1000.00</b>								

\* Bristol City Council has already retained 33% of all relevant S106 contributions to support revenue costs

**Section 4e. How would you manage delivery of your project if the Area Committee offers you less funding than you are requesting?**

<b>% reduction</b>	<b>Management of project</b>
10%	MAY BE ABLE TO DELIVER?
30%	WILL HAVE TO TRY TO GET MORE FUNDING?
50%	WILL NOT BE ABLE TO DELIVER PROJECT.

**Section 4f. How have you arrived at your project costs?**

Have you:

	<b>Describe your approach</b>
<b>Obtained a range of quotes?</b>	<b>YES</b>
<b>How did you choose your final quote?</b>	<b>HAVEN'T YET AS WE WILL TRY TO GET MORE QUOTES WHEN WE KNOW IF WE HAVE THE MONEY.</b>
<b>How have you calculated your revenue/ maintenance costings?</b>	<b>HAVEN'T LOOKED AT ANY MAINTENANCE COSTS, IF ANY?</b>
<b>Please provide evidence of the quotes you've obtained</b>	<b>ATTACHED.</b>

**Section 4g. CIL/S106 Payment release schedule**

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If your Full Proposal is approved, how would you like to have your funding released? BCC departments will arrange this with the Planning Obligations Officer.

Voluntary and Community Organisations: please complete the table below, fitting your payment requests with your project timetable.

	<b>Funding request 1</b> <b>(Month &amp; year)</b>	<b>Funding request 2</b> <b>(Month &amp; year)</b>	<b>Funding request 3</b> <b>(Month &amp; year)</b>
<b>Amount requested:</b>	<b>£1000.00</b> <b>03/2024</b>		
<b>Total CIL/S106 funding:</b>	<b>£1,000</b> <b>03/2024</b>		

Please return the completed form by email to: [communities@bristol.gov.uk](mailto:communities@bristol.gov.uk)

By the deadline communicated to you by email.

**We can no longer accept hand delivered application forms**